



V.J. ST. PIERRE, JR.
PARISH PRESIDENT

LEON C. VIAL III
DIRECTOR OF
LEGAL SERVICES

ST. CHARLES PARISH

DEPARTMENT OF LEGAL SERVICES

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TO: V. J. St. Pierre, Jr., Parish President

FROM: Leon C. Vial, III, Director of Legal Services *LCV*

RE: 2014 Annual Report

In 2014, the Department of Legal Services has opened 92 files, 44 of which are Planning & Zoning code enforcement matters. I continue to closely monitor all files being handled by other counsel including counsel for the insurance carrier.

During this same period, the Parish Attorney and/or staff have attended 24 council and/or committee meetings and 220 meetings with various staff members and others. The Director and/or the Assistant Parish Attorney appeared in District Court at least 25 times. Considerable time was spent preparing for these meetings and court appearances, which preparation included research, drafting of pleadings, preparation of discovery and the like, including the taking of depositions. Extensive telephone interaction was spent with opposing counsel, Parish staff, and various members of other departments, committees, boards and commissions.

The Department has reviewed policies and procedures of the various departments, Committees, Boards and Commissions to insure compliance with State, Federal and Local laws.

Many hours were spent attending unplanned meetings which arose as a result of the daily activities of the Council, Administration, the numerous Boards, Commissions, Committees and quasi-governmental entities.

The Department of Legal Services has increased its responsibility in providing aid to the other Departments, Boards, Committees and Commissions and has established

procedures within it to insure that its efforts are not wasted. The changes implemented by this Director will endure and continue to aid future administrations.

LCV,III:dhh

****Neither the total number of pending civil suits involving the Parish nor the total number of active files is reflected herein. The numbers shown only reflect new activity in 2014 .**